



## Newport Church of England Junior School

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Head teacher: Mrs Nicola Moody MA PGCE

*Learning to make a difference through God's love.  
Jesus said, 'Love one another as I have loved you' John 13:34*

1<sup>st</sup> March 2020

Dear Parents and Carers,

I am writing on behalf of the Governing Body to advise you that we have updated our Charging and Remissions Policy for Newport CE Junior School.

As the Governing body we are incredibly proud of the inclusive, broad and balanced curriculum offer that your children receive. A valuable part of this offer has been school trips, visitors and residential visits that enhance the school values and develop the skills our children need to 'make a difference'.

In recent months it has become an increasing burden on school budget due to underpayment for these activities. The school is not in a position to sustain this and we need to ensure we develop clarity with our charging procedures.

Please take the opportunity to read the attached policy and to ensure that you understand ahead of trips/visits and residentials the policy regarding payment: your rights and the school expectations which we expect the staff to enforce.

Any letters asking for voluntary contribution will set a date for these contributions and reply slips to be received by. If on this date insufficient funds have been received then the decision will be made, on this date, to cancel the activity and parents and carers will be notified via the website.

We are going to aim to inform you of arrangements for residential visits in the Summer Term ahead of the next academic year and will require deposits for residential visits in order to secure a place. All deposits are non refundable as providers take deposits directly from school budgets once numbers are confirmed.

We thank you for your support with this and hope we can work together to ensure we maintain a wide range of invaluable opportunity for our children.

Best wishes

Mr L Boardman  
Chair of Governors