



# Newport Church of England Junior School

Avenue Road, Newport, Shropshire, TF10 7EA

Tel: 01952 386600 Email: [a3082@telford.gov.uk](mailto:a3082@telford.gov.uk)

Web: [www.newportjuniorschool.org.uk](http://www.newportjuniorschool.org.uk)

Head teacher: Mrs Nicola Moody MA PGCE

Dear Parents/Carers,

I am writing to invite you to attend a Parents Meeting where you can meet with your child's class teacher to discuss their learning and progress. Your child's books will be available for you to look at their work. Meetings will take place in the school hall.

The dates for these meetings are as follows:

Monday 23<sup>rd</sup> March – Years 3 and 4

Tuesday 24<sup>th</sup> March – Years 5 and 6

Ten minute appointment slots are available between 1.30pm and 6pm on the above dates. Please return the reply slip below to indicate the time that would be most suitable for you. Your class teacher will notify you of your exact appointment time. If your class teacher cannot accommodate your request they will offer you the closest available time.

If you are unable to attend on the above allocated dates I would encourage you to contact your class teacher who will happily arrange an alternative date and time to meet with you.

I look forward to seeing you at the Parents Meetings.

Yours sincerely

Mrs N Moody  
Head teacher

---

Name of Child: \_\_\_\_\_ Class; \_\_\_\_\_

I am able to attend a Parents Meeting on Monday 23<sup>rd</sup> March/Tuesday 24<sup>th</sup> March and the following timeslot is preferred:

1.30pm – 2pm    2pm – 2.30pm    2.30pm – 3pm    3pm – 3.30pm    3.30pm – 4pm    4pm – 4.30pm

4.30pm – 5pm    5pm – 5.30pm    5.30pm – 6pm

Signed: \_\_\_\_\_